

PFAM XIII 2004

13th Int'l Conference on
Processing and Fabrication of Advanced Materials

Conference Secretariat
Integrated Meeting Specialist Pte Ltd
1122A Serangoon Road Singapore 328206
Tel: 65 6295 5790 Fax: 65 6295 5792
Email: pfam@inmeet.com.sg

6 – 8 Dec 2004
Pan Pacific Hotel, Singapore
<http://serve.me.nus.edu.sg/pfam13/>

Hotel Booking Form

Please fax the completed form to **(65) 6295 5792** before **20 November 2004**

Name	(Prof / Dr/ Mr / Mrs / Ms)		
Organization		Designation	
Address			
Country / State		Postal Code	
Telephone No.		Fax No.	
Email		Delegate ID	PFAM _____
Arrival Date/Time		Flight No.	
Departure Date/Time		Flight No.	

Choice of Hotels

Name of Hotel	Room Type	Room Rate/ Room / Night	Check In Date	Check Out Date	Total No. of Nights	Total Payable
Pan Pacific (<i>Official Hotel</i>)	Single/ Twin	*SGD 200.00				
Marina Mandarin	Single/ Twin	*SGD 200.00				
Carlton	Single	SGD 140.00				
	Twin	SGD 150.00				
Summerview	Single/ Twin	*SGD 100.00				
Hotel Bencoolen	Single/ Twin	*SGD 95.00				

Payment by Credit Card:

VISA

MasterCard

Cardholder's Name			
Card Number	□□□□ □□□□ □□□□ □□□□		
Security Code *	□□□□	Expiry Date (MM/YY)	□□□□
Cardholder's Mailing Address #			
Cardholder's signature			

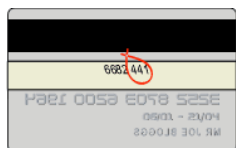
Please note that the merchant name reflected on your credit card bill will be : "Integrated Meetings Specialist Pte Ltd"

* Security Code

The card security code is a unique three or four-digit number printed on your debit/credit card. The number is not embossed on the card so that it cannot be printed on receipts - making it difficult for anyone other than the genuine cardholder to know it. Some cards, many UK-issued cards for example, have a three-digit number printed at the top of the signature strip on the reverse of the card.

Cardholder's Mailing Address

This should be the address to which your card statement is sent. It must match the address held by your card issuer exactly. If it does not, the retailer may decline your purchase, or defer acceptance of your payment and seek further proof of your address.



Payment Details

- Payment for hotel accommodation can only be made via credit card (Visa, Master).
- A 4% bank charge will be imposed for the transaction.
- Reservation will only be confirmed upon receipt of payment.

Cancellation Policy:

- Cancellations must be made in writing and received by the secretariat on or before **20 November 2004**.
- Refunds, if any, will be made after the conference and is subject to the forfeiture of the charge for one room night (rate based on the room rate of the hotel you have selected).
- An administrative fee of SGD 50.00 would be charged for each amendment of check-in/ check-out dates made after confirmation of reservation.
- Any other refunds will be made at the sole discretion of the organizer.